FAQ

1) **Regarding ppt presentation for advanced knowledge IDD: can we use screen captures directly from articles from the literature or is this an issue in terms of copyright?**

   o All authors are asked to ensure all pictures /images /videos are copyright free.
   o All images used by EULAR are copyright free. We would also suggest contacting your colleagues for specific images that they could share.

2) **The advanced learning seems likely to be very long- how long can/should this be in writing?**

   o An IDD (in-depth discussion) is usually max. 2- 3 pages long in text.
   o Alternatively, it can be recorded as a podcast, video, audio PowerPoint presentation or an interview.

3) **For IDD, when a PowerPoint presentation is requested, should we also provide the word version of 2 to 3 pages? I have understood that the PowerPoint presentation was actually replacing the word article.**

   o EULAR office would love to have the transcript if you already have it ready for future office use. However, as the transcript is not required material, you do not need to write one just for us.

4) **What is the difference between an audio PowerPoint presentation and a podcast?**

   o Podcast is just recording a part of the main text when relevant or just voice recording for an In Depth Discussion. Audio PowerPoint presentation will present new material by combining different ways of expression: narration along with pictures/videos and tables.

5) **Is it possible to have two people narrating the PowerPoint presentation for IDD?**

   o Yes, you can have two voices explaining the slides. Alternatively, you can record an interview style video. If technical help is required, please contact the EULAR office.

6) **How to integrate and differentiate levels of learning?**

   o It will be an individual decision by senior authors for each module and depends on the nature of the knowledge that is being put across. Everyone will need to use personal academic judgement- some modules might not have Basic learning as it is very advanced, or in the same way it might not have advanced learning if the knowledge is rudimentary.

7) Is there a way to identify how text many lines for how many podcast minutes?

- We expect 1500-2000 words max. The best is to rewrite the most important points of the module in 3 or 4 pages. Otherwise, it is possible to highlight the important sentences in the finished text.

8) Is it possible to get help with drawing graphs and figures?

- Unfortunately, EULAR does not have the right knowledge for this.

9) How many references should be cited?

- We would recommend using between 10 and 20 references, however it is also dependant on each individual module and its content.